

**GOVERNMENT OF MEGHALAYA
HEALTH & FAMILY WELFARE DEPARTMENT**

Dated: Shillong, 29th July, 2025

NOTIFICATION

Amendment to the 'Standard Operating Procedure (SOP) for seat sharing arrangement for MBBS course for private medical colleges in Meghalaya (AY 2025–26)'

No. Health.182/2024/29: The Government of Meghalaya is pleased to notify the amendment to the Standard Operating Procedure (SOP) for seat sharing arrangement for MBBS course for private medical colleges in Meghalaya (AY 2025–26) vide No. Health.182/2024/28 dated 25th July 2025 for the purpose of admission of candidates for the first-year MBBS at PA Sangma International Medical College (PIMC).

Admission to MBBS Degree Course for academic session (2025-2026) shall be based solely on marks obtained in the National Eligibility-Cum-Entrance Test (NEET–UG 2025) through a Single Window system following the rule of reservation for the State Quota seats.

The Government of Meghalaya authorizes the 'Meghalaya State Counselling Authority for Medical Education' (MSCAMA) to conduct centralized counselling for admissions to first year MBBS in PA Sangma International Medical college (PIMC) on the basis of marks obtained in NEET 2025.

1. Purpose

To streamline the principles, procedures, and administrative framework for seat sharing in MBBS admissions at P.A. Sangma International Medical College (PIMC) for the academic year 2025–26.

2. Legal Basis

This SOP is issued under the administrative powers of the Health & Family Welfare Department for the purpose of implementing MBBS seat allocation for AY 2025–26, and is aligned with the policy framework envisaged under *Meghalaya Private Medical Institutions including Institutes under Private University (Regulation of Admission, Fixation of Fees, and Reservation) Ordinance*, which is under active consideration of the Government.

Upon promulgation of the Ordinance, this SOP shall be deemed to operate within the ambit of its provisions.

3. Seat Allocation Summary (for 100 MBBS Seats for AY 2025-26)

Sl. No.	Particulars	Percentage as per the Ordinance	Seat Distribution for AY 2025-26 for PIMC, USTM
1.	NRI Quota	15%	15
2.	State Quota	50% of remaining total seats minus NRI seats	43
3.	Management Quota	50% of remaining total seats minus NRI seats	42

4. State Quota Reservation Breakdown

Sl. No.	Category	Seats	Percentage	Criteria
1.	Khasi & Jaintia (incl. PwD)	17	40%	NEET score + Meghalaya ST Certificate
2.	Garo (incl. PwD)	17	40%	NEET score + Meghalaya ST Certificate
3.	UR* (incl. PwD)	7	15%	NEET score + Permanent Residence Certificate as per Govt. of Meghalaya Political Department Letter no. POL.97/74/174 dated 10 th July 1983
4.	SC/OST (incl. PwD)	2	5%	NEET score + SC/OST certificate from Govt. of Meghalaya

*UR: Unreserved

5. Minimum Qualifying Criteria for AY 2025-26:

All candidates seeking admission must qualify the National Eligibility cum Entrance Test (NEET-UG) conducted by NTA for the corresponding academic year.

The minimum qualifying percentile as per NMC norms is as follows:

Category	NEET Cutoff Percentile	NEET Cutoff Marks 2025
UR*	50th	686-144
UR*- PwD	45th	143-127
SC	40th	143-113
OBC	40th	143-113
ST	40th	143-113
SC/OBC- PwD	40th	126-113
ST PwD	40th	126-113

*UR: Unreserved

6. Eligibility Criteria:

(a) Eligibility for Seats under the State Quota Seats:

- The candidate must be either Scheduled Tribe or Scheduled Caste (including Other Scheduled Tribes and SC) of Meghalaya, holding a valid certificate issued by the competent authority in the State,

or

a permanent resident of Meghalaya possessing a Permanent Residence Certificate (PRC) issued in accordance with Government of Meghalaya Political Department Letter No. POL.97/74/174 dated 10th July 1983.

- Academic Eligibility Criteria: As under –

For Admission to 1 st Year	Eligibility		Criteria for Determination of Merit / Rank
	In Qualifying Examination, candidate should have	In NEET- Examination	
MBBS	Passed in 2nd Pre-University Course/ 12th Std / Equivalent Exam with English as one of the languages and obtained a Minimum of 50% of	Declared as qualified in UG- NEET-2025	Based on UGNEET-2025 All India Rank.

	<p>Marks in aggregate in Physics, Chemistry, Biology or Biotechnology subjects. (*40% for ST/SC/OST category candidates)</p> <p>*Other eligibility criteria and conditions such as mentioned in UG-NEET-2025 Information Bulletin.</p> <p>*The ST/SC/OST eligibility criteria is applicable to Meghalaya candidates who are eligible to claim state quota seats.</p>		
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(b) **Eligibility for Seats under the Management Quota Seats:** The following conditions shall be fulfilled by the candidates namely –

- i. Candidates must be citizen of India.
- ii. Academic Eligibility Criteria: As under -

For Admission to 1st Year	Eligibility		Criteria for Determination of Merit / Rank
	In the Qualifying Examination, candidate should have	In NEET- Examination	
MBBS	<p>Passed in 2nd Pre-University Course / 12th Std / Equivalent Exam with English as one of the Languages and obtained/ a Minimum of 50% of Marks in aggregate in Physics, Chemistry, Biology or Biotechnology subjects. (*40% for ST/SC/OST category candidates)</p> <p>*Other eligibility criteria and conditions as mentioned in UG-NEET-2025 Information Bulletin.</p>	Declared qualified in UG-NEET-2025	Based on UGNEET-2025 All India Rank.

(c) **Eligibility for Seats under the NRI Quota Seats:**

- (i) Non-resident Indian (NRIs) are eligible for admission subject to rules and regulations framed by the State Govt & the Govt of India as the case may be. The NRI applicants/candidates have to upload a certificate from the concerned Indian Diplomatic Mission in the country of their residence in support of their claim as an NRI.

(ii) **Academic Eligibility Criteria:**

For Admission to 1st Year	Eligibility		Criteria for Determination of Merit / Rank
	In the Qualifying Examination, candidate should have	In NEET- Examination	
MBBS	<p>Passed in 2nd Pre-University Course/ 12th Std / Equivalent Exam (Approved by AIU) with English as one of the Languages and obtained/ a Minimum of 50% of Marks in aggregate in Physics, Chemistry, Biology subjects. (*40% for ST/SC/OST category candidates)</p> <p>*Other eligibility criteria and conditions as mentioned in UG-NEET-2025 Information Bulletin.</p>	Declared as qualified in UG-NEET- 2025	Based on UGNEET-2025 All India Rank.

(d) **OTHER ELIGIBILITY CRITERIA:**

- The age of the candidate shall not be below 17 years on the 31st December of the year in which the admission shall be sought for.

- The candidate should be medically fit and to be certified by a medical board constituted by the Health & Family Welfare Department, Meghalaya.

7. Merely appearing and qualifying in NEET (UG) – 2025 does not confer any right to the candidate for admission to MBBS Course. The selection and admission to MBBS course in any Medical Institution recognized for MBBS Course is subject to fulfilling the admission criteria, eligibility, rank in merit list, medical fitness and such other criteria as may be prescribed by the Government of India and Government of Meghalaya.

8. All candidates intending to apply for the counselling **MUST COMPLETE THE ONLINE APPLICATION** by submitting the application form through the website <http://www.meghealth.gov.in>

9. DECLARATION AND VERIFICATION OF APPLICATION DETAILS

- All entries in the online application form must be filled in by the candidate with utmost care and diligence. The candidate shall be solely responsible for the correctness and accuracy of all information provided, including academic marks, category status, and enclosures uploaded or submitted.
- Candidates are hereby informed that the information furnished in the application form, including marks obtained in the qualifying examination and supporting documents, shall be subject to verification and scrutiny by the concerned authorities. If, at any stage of the admission process or during the course of study, it is found that any information or document submitted by the candidate is false, fabricated, or incorrect, then:
 - The admission shall stand cancelled forthwith, irrespective of the stage of the course at that time;
 - The candidate shall be debarred from seeking admission to any course under the State Government quota for a period of three years;
 - Appropriate legal and/or criminal proceedings shall be initiated against the candidate and, where applicable, their parents/guardian, for submission of fraudulent ST/SC/OST and Permanent Resident Certificates and other documents.

10. DETAILED SCHEDULE OF COUNSELLING*

Particulars	State Counselling	Verification of Joined Candidates data by States
Date of filling of on-line application for mop-up round/stray vacancy 1 st Round of Counselling	30 th July to 6 th Aug, 2025	13 th to 14 th August, 2025
Last Date of Joining 2 nd Round of Counselling	12 th August 2025 19 th to 29 th August 2025	5 th to 6 th September 2025
Last Date of Joining 3 rd Round of Counselling	4 th September 2025 9 th to 18 th September	24 th September 2025

Particulars	State Counselling	Verification of Joined Candidates data by States
	2025	
Last Date of Joining	23 rd September 2025	
Stray Vacancy	25 th to 29 th September 2025	
	2025	
Last Date of Joining	3 rd October 2025	
Commencement of Academic Session for UG Courses	1 st September 2025	

* The dates indicated in the detailed counselling schedule are subject to change based on notifications issued by the National Medical Commission (NMC) and the Medical Counselling Committee (MCC) from time to time.

Reporting to the Office of the Director of Health Services Medical Education & Research (DME), Lawmali, Pasteur hills, Shillong for counselling and submission of the original documents as per the Schedule.	30 th July to 6 th Aug, 2025
Issue and download of allotment letter	As notified by the H&FWD

11. **COUNSELING PROCEDURE:**

Counselling for all State Quota, Management Quota & NRI Quota will be conducted by the Meghalaya State Counselling Authority for Medical Education (MSCAMA).

- (i) **Online Registration:** Candidates must register online for the Meghalaya MBBS counselling process through the official website of the Health & Family Welfare Department, Government of Meghalaya at www.meghealth.gov.in
- (ii) **Seat Allotment:** The seats are allotted based on the candidate's merit (NEET rank) and reservation criteria for State Quota. The seat allotment is done in multiple rounds as per the Schedule above.
- (iii) **Document Verification:** Candidates must appear for document verification, where they are required to submit original documents such as:
 - Age Proof certificate.
 - NEET Score card & Admit card.
 - Domicile certificate/Permanent Resident Certificate (if applicable).
 - Class 10 & 10+2 mark sheets and passing certificates.
 - ST/SC certificate (if applicable).
 - Passport-size photographs.
 - Passport verification (for NRIs)
 - Certificate from the concerned Indian Diplomatic Mission in the Country of their residence in support of their claim as an NRI.
- (iv) **Admission Confirmation:** Once a seat is allotted, the candidate must confirm their admission by paying the required fees as stipulated by PIMC, USTM in case of Management Quota, NRI Quota and State Government in Case of State Quota, if applicable and submitting the necessary documents to the allotted medical college within the stipulated date and time.

NB:

- a. Candidates who have joined state quota seats through earlier rounds are not eligible to participate in stray vacancy round of UG Counselling 2025.
- b. For any queries or clarifications regarding the State Quota Stray Vacancy Round, candidates are advised to contact the *Meghalaya State Counselling Authority for Medical Education* through the notified official communication channels.

12. COMPOSITION OF THE MEGHALAYA STATE COUNSELLING AUTHORITY FOR MEDICAL EDUCATION

Sl. No.	Designation	Role
1.	The Director of Health Services (Medical Education & Research)	Chairperson
2.	Addl Director, DMER	Member Secretary
3.	The Director of Health Services (MI)	Member
4.	The Director of Health Services (MCH&FW)	Member
5.	The Addl Director of Health Services (SS), Civil Hospital, Shillong	Member
6.	The Joint Director of Health Services (SS), Ganesh Das MCH Hospital, Shillong	Member
7.	The District Medical & Health Officer, East Khasi Hills District	Member
8.	Principal/Dean of the concerned Medical Institute	Member

13. APPLICATION & COUNSELLING FEE STRUCTURE:

Payment of Fees	State Quota (Exemption for SC, SCA & ST Candidates)	Management Quota	NRI Quota
Application Fee (Non-Refundable)	₹ 500.00	₹ 500.00	₹ 500.00
Counselling Fee	Nil	₹ 3,000.00	₹ 25,000.00

14. TUITION FEE STRUCTURE PER ANNUM:

Payment of Fees	State Quota	Management Quota	NRI Quota
Tuition Fee (Non-Refundable)	₹ 4,95,000.00	₹ 18,00,000.00*	USD40,000.00*

* The fees under the Management & NRI Quota is subject to revision by Fee Fixation Committee.

15. METHOD OF FEE PAYMENT:

- i. Mode of payment through Debit Card / Credit card / Net banking / UPI
Necessary facilities have been enabled for making payment through payment portal by using Net Banking or other modes.
- ii. Candidates must note that mere deduction of fee from the Bank account is not a proof of fee payment.
- iii. Check the validity of the Debit card / Credit card and keep everything ready while logging on to the website for submitting application form. Candidate should enter the information asked for and make payment through the portal.

16. SEAT ALLOTMENT ROUNDS:

- (i) As per the schedule of Medical Counselling Committee (MCC), there shall be

four rounds of counselling. In the first three rounds, if any category under the State Quota remains vacant, the vacancy will move to the next round. However, in the stray round, if there are any vacant seats under any reserved category, the seats will be offered to the candidates available under other reserve categories as per merit.

- (ii) After every round the counselling authority will submit a list of students to the Health & Family Welfare Department for formal approval. The competent authority in this matter will be the Hon'ble Minister, Health & Family Welfare Department. The department will, after the approval of competent authority will communicate the approved list through MSCAMA, which will communicate the list to the Private Medical College.
- (iii) Only in Round 1 & Round 2 (Before the stipulated date), students can surrender their seats. These surrendered seats will be taken up in the 3rd Round. Surrendering seats in the 3rd Round will not be allowed and admission & tuition fees will not be refunded.
- (iv) Joining refers to the candidate, after downloading the *Allotment order* reports to the institution with the original documents and joins the institute. (Round 1 & 2). In Round 3 & Stray Round, payment of tuition fees and downloading the allotment order itself is considered as Joining.

17. APPELLATE AUTHORITY:

The Commissioner & Secretary to the Government of Meghalaya, Health & Family Welfare Department shall be the appellate authority in case of any dispute.

18. JURISDICTION CLAUSE FOR LEGAL DISPUTES

All legal proceedings or court cases arising out of or in connection with the counselling and admission process shall lie exclusively within the jurisdiction of the Hon'ble High Court of Meghalaya at Shillong.

19. CONTACT INFORMATION:

For any relevant queries, applicants may reach out to the Director of Health Services-Medical Education & Research (DME) at-

- o Email ID: dmeshillong@gmail.com
- o Tel No. 0364-2591510/94851 06663

Sd/-

(Dr Rezina Ch. Marak, MCS)
Joint Secretary to the Govt. of Meghalaya,
Health & Family Welfare Department.

Copy to:

1. PS to the Hon'ble Minister/c, Govt of Meghalaya, Health & Family Welfare Department for kind information to the Minister.
2. PS to the Principal Secretary to the Government of Meghalaya, Health & Family Welfare Department for kind information to the Principal Secretary.
3. PA to the Commissioner & Secretary to the Government of Meghalaya, Health & Family Welfare Department for kind information to the Principal Secretary.
4. The Director of Health Services (MI/MCH&FW/Medical Education & Research).
5. The Director of Information & Public Relations, Meghalaya, Shillong with a request to publish the Notification in the print and electronic media.
6. The State Informatics Officer, NIC, Meghalaya, Shillong with a request to upload the SOP in the portal of the Health & Family Welfare Department.
7. The Chancellor, University of Science and Technology Meghalaya, Baridua for information and necessary action.
8. ☒ Office copy.

By order, etc.,



Deputy Secretary to the Govt. of Meghalaya,
Health & Family Welfare Department