

**GOVERNMENT OF MEGHALAYA  
HEALTH & FAMILY WELFARE DEPARTMENT**

No.Health.94/2020/34,

Dated Shillong, the 24<sup>th</sup> April, 2020.

**ORDER**

A protocol for cleaning of toilets in Isolation Centres is attached herewith for necessary guidance and action of all concerned.

(Sd/- Sampath Kumar, IAS)

Commissioner & Secretary to the Government of Meghalaya,  
Health & Family Welfare Department

Memo No.Health.94/2020/34-A,

Dated Shillong, the 24<sup>th</sup> April, 2020.

Copy to :-

1. The Private Secretary to Chief Minister, Meghalaya, Shillong for kind information of Chief Minister.
2. The Private Secretary to Deputy Chief Minister, Meghalaya, Shillong for kind information of Deputy Chief Minister.
3. The Private Secretary to Health Minister, Meghalaya, Shillong for kind information of Minister.
4. Private Secretary to Chief Secretary for kind information of the Chief Secretary.
5. The Commissioners & Secretary, Health & F.W. Department.
6. Secretary, Health & F.W. Department.
7. Director of Health Services (MI)/(MCH & FW)/(Research), Meghalaya, Shillong.
8. The Director General of Police, Meghalaya, Shillong
9. Deputy Commissioners,  
East Khasi Hills, Shillong/ West Khasi Hills, Nongstoin/Ri Bhoi District, Nongpoh / West Jaintia Hills District, Jowai / West Garo Hills District, Tura / East Garo Hills District, Williamnagar / South Garo Hills District, Bagmara/North Garo Hills, Resubelpara/South West Garo Hills, Ampati/East Jaintia Hills, Khliehriat/ South West Khasi Hills, Mawkyrwat.
10. Joint Director of Health Services (MCH & FW) I/c IDSP, Meghalaya, Shillong.
11. District Medical & Health Officer,  
East Khasi Hills, Shillong/ West Khasi Hills, Nongstoin/Ri Bhoi District, Nongpoh / West Jaintia Hills District, Jowai / West Garo Hills District, Tura / East Garo Hills District, Williamnagar / South Garo Hills District, Bagmara/North Garo Hills, Resubelpara/South West Garo Hills, Ampati/East Jaintia Hills, Khliehriat/ South West Khasi Hills, Mawkyrwat.

By Orders, etc.

Deputy Secretary to the Government of Meghalaya,  
Health & Family Welfare Department

## PROTOCOL FOR CLEANING OF TOILETS IN ISOLATION CENTRES

- Need for exhaust fans in all toilets at hospitals treating Covid patients
- After every use, disinfect toilet with Sodium hypochlorite
- 30 minute interval to be maintained after each use

AREAS	AGENTS/TOILET CLEANER	PROCEDURE
Toilet pot/commode	Sodium hypochlorite 1%/ Soap powder / long handle angular brush	<ul style="list-style-type: none"> <li>• Inside of toilet pot/commode:</li> <li>• Scrub with the recommended agents and brush the long handle angular brush</li> <li>• Outside: Clean with recommended agents; use a nylon scrubber</li> </ul>
Lid/commode	Nylon scrubber and soap powder	<ul style="list-style-type: none"> <li>• Wet and scrub with soap powder and the nylon scrubber inside and outside</li> </ul>
Toilet floor	Soap powder and scrubbing brush/nylon broom	<ul style="list-style-type: none"> <li>• Scrub floor with soap powder and the scrubbing brush</li> <li>• Wash with water</li> <li>• Use sodium hypochlorite 1% dilution</li> </ul>
Tap	Nylon scrubber and soap powder	<ul style="list-style-type: none"> <li>• Wet and scrub with soap powder and the nylon scrubber</li> </ul>
Outside sink	Soap powder and nylon scrubber	<ul style="list-style-type: none"> <li>• Scrub with the nylon scrubber</li> </ul>
Showers area/taps and fittings	Warm Water Detergent powder Nylon Scrubber	<ul style="list-style-type: none"> <li>• Thoroughly scrub the floors/tiles with warm water and detergent</li> <li>• Wipe over taps and fittings with a damp cloth and detergent.</li> <li>• Care should be taken to clean the underside of taps and fittings.</li> <li>• Taps should be dried after cleaning</li> </ul>
Soap dispensers	Detergent and water	<ul style="list-style-type: none"> <li>• Daily dusting</li> <li>• Should be cleaned weekly with detergent and water and dried</li> </ul>

**Note: Dry the floors with a separate drying mop.**