

MEGHALAYA AIDS CONTROL SOCIETY

Ideal Lodge, Oakland Road, Shillong -793001 (Meghalaya)

Phone No – 0364 -2223140

No. PD/MACS/ PROC OF COOLER/2010/5040

Date: 4TH Aug 2010

NOTICE INVITING TENDER

SUBJECT: PROCUREMENT OF WALK-IN-COOLER FOR REGIONAL BLOOD BANK, PASTEUR INSTITUTE,SHILLONG, MEGHALAYA.

Sealed tender are invited for supply of Equipments for Regional Blood Bank, Pasteur Institute, Shillong under two bid system in two separate sealed covers duly marked "Techno-Commercial: Bid" and "Price/Finance: Bid", placed in another sealed cover/envelope.

Offers in sealed cover addressed to the Project Director, Meghalaya AIDS Control Society, Shillong - 793001 should be submitted to the Office of the Meghalaya AIDS Control Society, Shillong - 793001, Ideal Lodge, Oakland Road, Shillong - 793001.

Tender document can be had from the Purchase Section on all working days during the office hours on payment of non-refundable tender Fee for Rs.200/- (Rupees two hundred only) in the form of Demand Draft drawn on any nationalized Bank in favour of Project Director, Meghalaya AIDS Control Society, Shillong-793001.

The documents can also be downloaded from Government of Meghalaya /Government tenders website on www.tenders.gov.in. The tender document downloaded from the website will be accepted only on furnishing of non-refundable tender fee in the form of crossed demand draft/pay order for Rs.200/- separately drawn on or any nationalized bank in favour of Project Director, Meghalaya AIDS Control Society, Shillong-793001 and the tender cost should not be mingled with EMD and both the instruments should be enclosed along with techno-commercial bid, otherwise, tender will not be considered.

The prospective Bidder may note that Pre-Bid meeting will be held on 8th Sept 2010 at 2pm in the Purchaser's Office. All Bidders/tenderers may attend the Pre-Bid Meeting.

DATE OF SALE OF BIDDING DOCUMENT : 10th Aug 2010

LAST DATE FOR SALE OF BIDDING DOCUMENT : 10th Sept 2010 at 2pm

LAST DATE AND TIME FOR RECEIPT OF BIDS : 10 Sept 2010 at 2:30pm

TIME AND DATE OF OPENING OF BIDS : 10th Sept 2010 at 3pm

In the event of the date being declared as a closed holiday for purchaser's office, the due date for submission of bids and opening of bids will be the following working day.

Project Director,
Meghalaya AIDS Control Society,
Shillong

Memo No. PD/MACS/PROC OF COOLER/2010/5040A-C
CC.

Date:04th Aug 2010

- a) Accounts Officer/ Tender Committee members- For information
- b) Office Notice Board
- c) State Information Officer, Meghalaya State Unit of NIC, 104, Secretariat Building, Shillong-793001, Tel:2225501,2241813 E-mail: sio-megh@nic.in : For kindly upload details in the relevant section of website of Government of Meghalaya/ Government Tenders.

Project Director,
Meghalaya AIDS Control Society
Shillong

SECTION I: GENERAL TERMS & CONDITIONS

1. Earnest Money Deposit (EMD) -**Item Wise (Refer Section IV)** , in the form of Call deposit, Fixed deposit or Demand draft in favour of Project Director, Meghalaya AIDS Control Society, Shillong, is to be enclosed with the quotation.
2. Offers should be based in 2 bid systems -
 - i) Technical and commercial bid. (Sealed Envelope-A)
 - ii) Price Bid (Sealed Envelope- B)

The bids should be two separate envelopes clearly super scribed in the sealed envelope as Technical Bid & Commercial Bid- (Envelope-A) & Price Bid - (Envelope-II). If the bids are not submitted separately, the tender will be automatically disqualified.

3. The bidders/tenderer shall clarify/state whether he/they are manufacturer, accredited agent or sole representative indicating principals and agent quoting on behalf of their manufacturers/principals.
4. ELIGIBLE CRITERIA:-
 - The Tenderers quoting as authorized representative of the manufacturer shall have two years of experience in the related field and should obtain documents from principals/manufacturer fulfilling the requirements in taking full responsibility of technical support, service and organizational support.
5. Bidders/tenderer should have Quality assurance certification like ISO 9001, ISI, CE, BIS certification or any other equivalent certificate /documents issued by the authorized organization. Bidders/tenderer quoting on behalf of their manufacturer should also attach said certificate of their manufacturer to select reputed and quality products failing which their offers may be summarily rejected.
6. Please note that no counter proposal is acceptable to us and conditional / late quotations are liable to be rejected.
7. No work will be allotted to Non-tribal bidder, contractors, Suppliers, stockists, bonded warehouse, private carriage contractors, cooperative societies etc except under a valid trading license issued by the Khasi Hills Autonomous District Council, Shillong.
8. Bidders/Tenderers have to agree to all the terms and conditions, stipulated in the tender document, in this connection including delivery penalty etc.
9. Bidders/tenderer shall undertake to sign the rate contract agreement within 7 (seven) days from the issue of the letter of Award, failing which EMD/security deposit may be forfeited.
10. The firm has to give an affidavit duly attested by the Notary Public (in original) on a non-judicial stamp paper of Rs. 10/= that there is no vigilance/CBI case pending against the firm/supplier.
11. The firm has to give an affidavit duly attested by the Notary Public (in original) on a non-judicial stamp paper of Rs. 10/= that the firm is not supplying the same item at lower rates quoted in this tender to any Government/Private organization or any other institution during past one year, as per "FALL CLAUSE" adhered by DGS & D and other Government agencies.
12. Tender is to be duly signed on all the pages as a token of having accepted all the terms and conditions (no thumb impression is to be affixed).
13. In case the Bidders/ tenderer furnish false information their tenders/ bids will be rejected and their security deposit/EMD will stand forfeited.
14. Onsite warranty is to be provided as mentioned in the offer with spares and within the cost indicated. Insurance during transit to be borne by the vendor / supplier/contractor inclusive of handling, till the completion of final Inspection and acceptance.
15. Installation, demonstration, operational techniques and associated services, if any, to be provided by the supplier/vendor/contractor within the cost indicated.
16. At any time prior to the date of submission of bid, Project Director, Meghalaya AIDS Control Society, Shillong, may, for any reason, whether at his /her own initiatives or in response to a clarification from a prospective bidder, modify the bidding documents by an amendment. All prospective bidders/tenderer who have received the bidding document will be notified of the amendment in writing and the amendment shall be binding on them. In order to provide reasonable time to take the amendment into account in preparing the bid. Project Director, Meghalaya AIDS Control Society, Shillong,, may at his discretion, extend the date and time for submission of bids.
17. Meghalaya AIDS Control Society reserves all rights to make any changes in terms and conditions of the tender and also to reject any or all bids without assigning any reason thereof.
18. The tenders shall remain valid for acceptance for a period of 120 days (One hundred and twenty days) after the date of tender opening prescribed in the document.

19. The earnest money of the successful tenderer and the unsuccessful tenderers will be returned to them without any interest, whatsoever.
20. Tender sent by fax/telex/cable/electronically shall be ignored.
21. Bidders may quote the rate of the equipments, whether domestic or imported, in Indian rupees only.
22. Within thirty (30) days from date of the issue of notification of award by the purchaser, the supplier, shall furnish performance security to the purchaser for an amount equal to five percent (5%) of the total value of the contract, valid up to sixty days after the date of completion of all contractual obligations by the supplier, including the warranty obligations. Earnest Money Deposit (EMD) will be refunded after receiving the Performance Security from the successful bidder.

23. **Corrupt or Fraudulent Practices:-**

- It is required by all concerned namely the Consignee/Tenderers/Suppliers etc to observe the highest standard of ethics during the procurement and execution of such contracts. In pursuance of this policy, the Purchaser: -
 - (a) defines, for the purposes of this provision, the terms set forth below as follows:
 - (ii) "corrupt practice" means the offering, giving, receiving or soliciting of any thing of value to influence the action of a public official in the procurement process or in contract execution; and
 - (iii) "fraudulent practice" means a misrepresentation of facts in order to influence a procurement process or the execution of a contract to the detriment of the Purchaser, and includes collusive practice among Tenderers (prior to or after Tender submission) designed to establish Tender prices at artificial non-competitive levels and to deprive the Purchaser of the benefits of free and open competition;
 - (b) will reject a proposal for award if it determines that the Tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question;

24. **Comprehensive Warranty:-**

- The supplier warrants comprehensively that the goods supplied under the contract is new, unused and incorporate all recent improvements in design and materials unless prescribed otherwise by the purchaser in the contract. The supplier further warrants that the goods supplied under the contract shall have no defect arising from design, materials (*except when the design adopted and / or the material used are as per the purchaser's specifications*) or workmanship or from any act or omission of the supplier, that may develop under normal use of the supplied goods under the conditions prevailing in India.
- This warranty shall remain valid for two (2) years after the goods or any portion thereof as the case may be, have been delivered to the final destination and installed and commissioned at the final destination and accepted by the purchaser in terms of the contract. In case of any claim arising out of this warranty, the purchaser/consignee shall promptly notify the same in writing to the supplier.
- Upon receipt of such notice, the supplier shall, within 8 hours on a 24(hrs) X 7 (days) X 365 (days) basis, repair or replace the defective goods or parts thereof, free of cost, at the ultimate destination. The supplier shall take over the replaced parts/goods after providing their replacements and no claim, whatsoever shall lie on the purchaser for such replaced parts/goods thereafter.
- All software updates should be provided free of cost during Warranty period.

25. **Taxes and Duties:-**

- Supplier shall be entirely responsible for all taxes, duties, fees, levies etc. incurred until delivery of the contracted goods to Regional Blood Bank, Pasteur Institute, Shillong, Meghalaya

26. **Training:**

On Site training to Doctors/ Technicians/ staff is to be provided by Principal/ Indian Agents (if they have the requisite know-how) for operation and maintenance of the equipment to the satisfaction of the consignee.

27. **Annual Comprehensive Maintenance Contract (CMC) of subject equipment with Turnkey:**

- a) The cost of Comprehensive Maintenance Contract (CMC) which includes preventive maintenance including testing & calibration as per technical/ service /operational manual of the manufacturer, labour and spares, after satisfactory completion of Warranty period may be quoted for next 3 years on yearly basis for complete equipment (including Batteries for UPS, other vacuumatic parts, _____ &_____) and Turnkey (if any). The supplier shall visit each consignee site as recommended in the manufacturer's technical/ service /operational manual, but at least once in six months during the CMC period
 - b) The cost of CMC may be quoted along with taxes applicable on the date of Tender Opening. The taxes to be paid extra, to be specifically stated. In the absence of any such stipulation the price will be taken inclusive of such taxes and no claim for the same will be entertained later.
 - c) During CMC period, the supplier is required to visit at each consignee's site at least once in 6 months commencing from the date of the successful completion of warranty period for preventive maintenance of the goods.
 - d) Bidders may also quote the cost of additional accessories, consumables, spares separately, if not indicated in the specification.
28. Settlement of disputes - Project Director, Meghalaya AIDS Control Society or his authorized representative shall be the final authority in all disputes and decision will be binding

SECTION II: PRICE SCHEDULE

1 Sl. No.	2 Brief Description of Goods	3 Country of Origin	4 Quantity (Nos.)	5 Price per unit (Rs.)						6 Total Price on Delivery Duty Paid (DDP at Consignee Site) basis (Rs.) 4 x 5(g)
				Ex - factory/ Ex - warehouse /Ex-showroom /Off - the shelf (a)	Excise Duty (if any) [%age & value] (b)	Sales Tax/CST against Form D/ VAT/ CENVAT (if any) [%age & value] (c)	Packing and Forwarding charges (d)	Inland Transportation, Insurance loading / unloading and Incidental costs till consignee's site (e)	Incidental Services (including Installation & Commissioning, Supervision, Demonstration and Training) at the Consignee's site (f)	

Total Tender price in Rupees:

In words: _____

Note: -

- 1. If there is a discrepancy between the unit price and total price THE UNIT PRICE shall prevail.***
- 2. The charges for Annual CMC after warranty shall be quoted separately.***
- 3. Any Other additional accessories, consumables to be quoted separately, if otherwise not mentioned in the technical specification. The cost of the same will not be added for the purpose of price evaluation /ranking***

Signature of Tenderer_____

Name_____

Business Address_____

Seal of the Tenderer_____

Place: _____

Date: _____

**SECTION III: PRICE SCHEDULE FOR ANNUAL COMPREHENSIVE
MAINTENANCE CONTRACT AFTER WARRANTY PERIOD**

1	2	3	4			5
Sl. No.	Brief Description of Goods	Quantity (Nos.)	Annual Comprehensive Maintenance Contract Cost for Each Unit year wise*.			Total Annual Comprehensive Maintenance Contract Cost for 3 Years [3 x (4a+4b+4c)]
			1 st	2 nd	3 rd	
			A	B	C	

* After completion of Warranty period

NOTE: -

1. *In case of discrepancy between unit price and total prices, THE UNIT PRICE shall prevail.*
2. *The cost of Comprehensive Maintenance Contract (CMC) which includes preventive maintenance including testing & calibration as per technical/ service /operational manual, labour and spares, after satisfactory completion of Warranty period may be quoted for next 3 years on yearly basis for complete equipment and Turnkey (if any).*
3. *The cost of CMC may be quoted along with taxes applicable on the date of Tender Opening. The taxes to be paid extra, to be specifically stated. In the absence of any such stipulation the price will be taken inclusive of such taxes and no claim for the same will be entertained later.*
4. *Cost of CMC will be added for Ranking/Evaluation purpose.*
5. *All software updates should be provided free of cost during CMC period.*
6. *The stipulations in Technical Specification will supersede above provisions*
7. *The supplier shall keep sufficient stock of spares required during Annual Comprehensive Maintenance Contract period. In case the spares are required to be imported, it would be the responsibility of the supplier to import and get them custom cleared and pay all necessary duties.*
8. *Any Other additional accessories, consumables to be quoted separately, if otherwise not mentioned in the technical specification. The cost of the same will not be added for the purpose of price evaluation/ranking*

Place: _____

Signature of Tenderer Date: _____

Business address _____

Seal of the Tenderer _____

SECTION IV: SPECIFICATION OF STORES & PRICE SCHEDULE:

Sl. No.	Description of Stores /Items	Manufacturer/ Company	Quantity	Earnest Money Deposit (EMD) -Rs
1.	Walk-in-Cooler		1 no	15,000/-

SPECIFICATION OF WALK-IN COOLER

Dimension of available space:

- Length= 2.97¹/₂ m
- Breadth=2.67¹/₂ m
- Height=3.12¹/₂m

Panel:

- Panels should be fire resistant and self-extinguishing.
- Floor panels to be same as wall panels
- Floor panels should be non-slip and suitable for pedestrian traffic and trolleys with rubber wheels.
- Floor panels to be capable of supporting 250kg per 0.145square meter evenly distributed when panels are fully supported

Refrigeration Equipment

- Temperature : 4-6 °C±2°C.
- The unit will be selected to operate in ambient temperatures up to +3°C.
- A control panel will be incorporated to include a digital temperature display.
- Recording Thermograph –to record temperature for 7 days.
- The refrigeration system should use environment friendly refrigerants.
- This unit should be supplied with bulkhead light and light on/off switch.
- The condenser section should be low in noise and vibration.
- The unit should have a rating of less than 40 DBA at 1 meter.
- Built-in voltage stabilizer to protect equipment from voltage fluctuations.

Alarm

- High/low temperature alarm.
- Should be audible.
- When there is power failure.
- When door is left open.
- When Battery is low.

Scaling of panels

- Exterior and interior joints should be sealed by silicon mastics, to ensure no debris or dirt can accumulate at any time.

Shelving

- The room should be equipped with tired cantilevered shelving to three (3) walls.
- Trays should be smooth-sliding and made of stainless steel.
- Each shelf should be slatted to allow good airflow around the product being stored.
- The shelves should be capable of holding an evenly spread 70kg load.
- Depth of each tray should be 4' and distance between two trays should be 8'.
- Shelving should be manufactured from stainless steel which can be easily cleaned.

Doors

- Each cold room/freezer room should be equipped with one (1) semi-rebated hinged door complete with heavy duty hinges and lockable door handle.
- Door should be fitted with a luminous emergency entrapment release, which will override the locking mechanism.
- Vision panel in doors to view the contents without disturbing test conditions.
- Door kick plates.

Humidity System

- Should be droplet free atmosphere.
- Should ensure automatic evaporation of the condensate.

Exterior ramps for transportation of trolley

Lightings

- Bulkhead light and light on/off switch.
- Interior work space should be well lighted.