

Invitation For
Expression of Interest (Eoi)
For
Concept Preparation, Design, DPR
Preparation & Project Management Service
for Tura Medical College, West Garo Hills,
Meghalaya.

EOI No : 14443 Dated 9th Oct 2012

**DEPARTMENT OF HEALTH & FAMILY WELFARE,
GOVERNMENT OF MEGHALAYA**

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1. Advertisement for Expression of Interest

**DIRECTORATE OF HEALTH SERVICES (MI),
GOVERNMENT OF MEGHALAYA**

No: 14443

Dated: 9th October 2012

**REQUESTS FOR EXPRESSION OF INTEREST (EOI) FOR DESIGN, DPR
PREPARATION & PROJECT MANAGEMENT SERVICE OF TURA MEDICAL
COLLEGE & HOSPITAL, WEST GARO HILLS, MEGHALAYA**

Govt. of Meghalaya is interested in establishing and running of a Medical College & Hospital in Tura, West Garo Hills District, to produce qualified Medical graduates. The government requests EOI from eligible Public Sector Units /Government Institutions to assist and support the Government in Concept formulation, Project Design, DPR Preparation & Project Management Services.

<i>Last date of submission of EOI</i>	The firms having required capability, experience and resources to undertake the assignment may send their Expression of Interest (EOI) documents, duly supported by requisite documentary evidence in sealed envelope at the address given below through registered mail or by hand on or before 3.00pm on the 25 th Oct 2012. Only short listed firms will be issued Request for Proposal / Terms of Reference for submission of detailed Technical & Financial Proposals later.
<i>How to get copy of EOI document</i>	Public Sector Units / Government Institutions who have proven record in Medical College Consultancy or executing similar projects, in public and private sector, may collect the EOI document containing relevant details including scope of the project, clear set of requirements, pre-qualification and evaluation/qualification criteria, from office of Director of Health Service (MI), Health Complex, Red Hills, Laitumkhrach, Shillong – 793003, Meghalaya. The same can also be downloaded from http://meghealth.nic.in
Contact person name and contact details for any information and queries	Address to : Director of Health Services (MI) Address: Health Complex, Red Hills, Laitumkhrach, Shillong – 793003, Meghalaya. Email id: dhsmi@rediffmail.com Contact Phone Nos: 0364 - 2224354

2. Invitation for Expression of Interest

The Department of Health & Family Welfare , Government of Meghalaya invites EOI from eligible Public Sector Units /Government Institutions to assist and support the Government in Concept formulation, Project Design, DPR Preparation & Project Management Services for the proposed Tura Medical College & Hospital Project initiated by the Department of Health & Family Welfare, Government of Meghalaya.

The project information and the broad scope of work is detailed below in section 1.3. It may be noted that this information is indicative only. The actual Scope of work will be available in the Request for Proposal (RFP) document which will be issued shortly, to the eligible/short-listed bidders shortlisted through this EOI.

3. Broad Scope of Work

3.1. Concept Formulation and Project Design

The finally shortlisted Consulting organisation would be responsible for Detailed Study and concept formulation for the proposed integrated Tura Medical College. This will then be followed by a detailed design cum Project Report. The DPR would cover all aspects not limiting to the following:-

- Requirement study, Integrated Hospital plans, Possible Financial models and Timelines.
- Detailed design, drawing and estimate for construction of Medical College along with integrated Hospital.
- Detailed design, drawing, estimate for boys and girls hostel separately.
- Detailed design, drawing and estimate for internship student's hostel.
- Detailed design, drawing and estimate for Staff nurse hostel.
- Detailed design, drawing and estimate for residential complex.
- Entire development of the area including road, sewerage line, electrification, street lighting etc.

The Consultant organisation would develop a financial model for a sustainable project, based on:

- The demand assessment, the willingness to pay for products and services offered by the College cum Hospital, and possible sources of revenue generation to cover capital and operational expenditures;
- Potential sources of funding.

3.2. Bid Process Management

The Department of Health & Family Welfare , Government of Meghalaya will select a professional, experienced, and qualified Company/Organisation to develop, operate, and manage the Medical College cum Hospital. The Company (either a single firm or a consortium) will be expected to develop the integrated Medical Hospital and provide required facilities, products, and services as per the above design. For this, the Consultant would be required to prepare an RFP and conduct the Complete Bid process management to enable The Department of Health & Family Welfare, Government of Meghalaya to transparently select the executing partner.

4. Instructions to the Bidders

4.1. Completeness of Response

- *Bidders are advised to study all instructions, forms, requirements and other information in the EOI documents carefully. Submission of the bid shall be deemed to have been done after careful study and examination of the EOI document with full understanding of its implications.*
- *The response to this EOI should be full and complete in all respects. Failure to furnish all information required by the EOI documents or submission of a proposal not substantially responsive to this document will be at the Bidder's risk and may result in rejection of its Proposal.*

4.2. EOI Proposal Preparation Costs & related issues

- *The bidders will be responsible for all costs incurred in connection with participation for this process, including, but not limited to, costs incurred in collection of information and other diligence activities, participation in meetings/discussions/presentations, preparation of proposal, in providing any additional information required by The Department of Health & Family Welfare , Government of Meghalaya to facilitate the evaluation process.*
- *The Department of Health & Family Welfare , Government of Meghalaya will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process.*
- *This EOI does not commit The Department of Health & Family Welfare , Government of Meghalaya to award a contract or to engage in negotiations. Further, no reimbursable cost may be incurred in anticipation of award or for preparing this EOI.*
- *All materials submitted by the bidder will become the property of The Department of Health & Family Welfare , Government of Meghalaya and may be returned completely at its sole discretion*

4.3. Right to Terminate the Process

- *The Department of Health & Family Welfare , Government of Meghalaya may terminate the EOI process at any time and without assigning any reason. The Department of Health & Family Welfare , Government of Meghalaya makes no commitments, express or implied, that this process will result in a business transaction with anyone.*
- *This EOI does not constitute an offer by The Department of Health & Family Welfare , Government of Meghalaya. The bidder's participation in this process will result in short listing the prospective bidders.*

4.4. Conflict of Interest

The finally selected Consulting firm/company or its associates and partners etc. will not be eligible to participate in any future bidding process for selection of implementation or execution agency of the Medical College.

4.5. Submission of Responses

- *The bids shall be submitted in a single sealed envelope and superscripted “EOI FOR Tura Medical College - DESIGN & PROJECT MANAGEMENT SERVICES”. This envelope should contain two hard copies of EOI proposal marked as “First Copy” and “Second Copy” and one soft copy in the form of a non-rewriteable CD. CD media must be duly signed using a Permanent pen Marker and should bear the name of the bidder.*
 - *Bids shall consist of supporting proofs and documents .*
 - *Bidder shall submit all the required documents as mentioned in the annexure including various templates (Form 1 to Form 3). It should be ensured that various formats mentioned in this Eoi should be adhered to and no changes in the format should be done.*
- *Envelope should indicate clearly the name, address, telephone number, Email ID and fax number of the bidder*
- *Each copy of the EOI should be a complete document and should be bound as a volume. The document should be page numbered, must contain the list of contents with page numbers and shall be initialed by the Authorized Representative of the bidder.*
- *Different copies must be bound separately.*
- *EOI document submitted by the bidder should be concise and contain only relevant information as required.*

4.6. Venue and Deadline for Submission

- *Proposals must be received at the address specified below latest by:*

By 3.00PM, 25 Oct 2012 to

Director of Health Services (MI)

Health Complex, Red Hills,

Laitumkhrach, Shillong – 793003,

Meghalaya.

Email id: dhsmi@rediffmail.com

Contact Phone Nos: 0364 - 2224354

- *Any proposal received after the above deadline shall be rejected and returned unopened to the Bidder.*
- *The bids submitted by telex/telegram/fax/e-mail etc. shall not be considered. No correspondence will be entertained on this matter.*
- *The Health & Family Welfare department shall not be responsible for any postal delay or non-receipt/ non-delivery of the documents. No further correspondence on the subject will be entertained.*
- *The Health & Family Welfare department, GOM reserves the right to modify and amend any of the above-stipulated condition/criterion depending upon project priorities vis-à-vis urgent commitments.*

4.7. Evaluation Process

- *The Health & Family Welfare department, GOM will constitute a Proposal Evaluation Committee to evaluate the responses of the bidders. The Committee constituted shall*

evaluate the responses to the EOI and all supporting documents & documentary evidence. Inability to submit requisite supporting documents or documentary evidence, may lead to rejection of the EOI Proposal.

- *The decision of the Proposal Evaluation Committee in the evaluation of responses to the Expression of Interest shall be final. No correspondence will be entertained outside the evaluation process of the Committee.*
- *The Proposal Evaluation Committee may ask for presentation / meetings with the bidders to evaluate its suitability for the Consulting assignment.*
- *The Proposal Evaluation Committee reserves the right to reject any or all proposals.*

5. Appendix I: Bid Submission forms

The bidders are expected to respond to the EOI using the forms given in this section and all documents supporting Pre-Qualification / EOI Criteria.

Proposal / Pre-Qualification Bid shall comprise of following forms:

Form 1: Covering Letter with Correspondence Details

Form 2: Details of the Applicant's Operations and Consulting Business

Form 3: Compliance Sheet for Relevance Work Experience

Form 1: Covering Letter with Correspondence Details

<Location, Date>

To

<Name of the Nodal Officer>

<Address of the Nodal Agency>

Dear Sir,

We, the undersigned, offer to provide the consulting services for development of an integrated Medical College at Tura, Meghalaya . Our correspondence details with regard to this Eoi are:

No	INFORMATION	DETAILS
1	Name of the Contact Person	
2	Address of the Contact Person	
3	Name, designation and contact, address of the person to whom, all references shall be made, regarding this EOI.	
4	Telephone number of the Contact Person	
5	Mobile number of the Contact Person	
6	Email ID of the Contact Person	
7	Corporate website URL.	

We are hereby submitting our Expression of Interest in both printed format (2 copies) and as a soft copy in a CD. We understand you are not bound to accept any Proposal you receive.

We fully understand and agree to comply that on verification, if any of the information provided here is found to be misleading the short listing process or unduly favours our company in the short listing process, we are liable to be dismissed from the EOI selection process or termination of the contract during the project.

We agree to abide by the conditions set forth in this EOI.

We hereby declare that our proposal submitted in response to this Eoi is made in good faith and the information contained is true and correct to the best of our knowledge and belief.

Sincerely,

<Applicant's Name with seal>

Name: <<Insert Name of Contact>>

Title: <<Insert Name of Contact>>

Signature: <<Insert Signature>>

Form 2: Details of the Applicant's Operations

SN	INFORMATION SOUGHT	DETAILS TO BE FURNISHED
A	<i>Name and address of the bidding Organisation</i>	
B	<i>Incorporation status (public limited / private limited, etc.)</i>	
C	<i>Year of Establishment</i>	
D	<i>Date of registration</i>	
E	<i>ROC Reference No.</i>	
F	<i>Details of company registration</i>	
G	<i>Details of registration with appropriate authorities for service tax</i>	
H	<i>Name, Address, email, Phone nos. and Mobile Number of Contact Person</i>	

Form 3: Compliance Sheet for Relevant Work Experience

SN	BASIC REQUIREMENTS	DOCUMENTS REQUIRED	PROVIDED	Reference & Page No
1	<i>Legal Entity</i>	<i>Copy of Certificate of Incorporation; and Copy of Service Tax Registration Certificate</i>	Yes/No	
2	<i>Relevant Experience</i>	<i>Certificates of Completion or Work Orders/Contracts for similar ongoing projects/assignments</i>	Yes/No	