

GOVERNMENT OF MEGHALAYA  
HEALTH & FAMILY WELFARE DEPARTMENT

*rc. Health 230/2000/247 Dated Shillong the 28<sup>th</sup> June. 2006*

OFFICE MEMORANDUM

Subject: Medical reimbursement – Modifications etc.

As per the present procedure the referral cases are recommended by the Health Department for treatment mostly at recognized medical hospitals. The final treatment cost of such cases are referred back to the Health Department for scrutiny and clearance for sanction.

There has been a substantial increase in the referral cases over a period of time, leading to delay in sanction in some cases. The need for simplifying the procedure to ensure quick disposal of cases has been engaging the attention of Health Department for sometime. With a view to improve the efficiency of the system accordingly, the existing procedure stands modified as follows:-

1. The recommendation of Specialists of Health Department would continue to be necessary for all referral cases covering the place of treatment, probable treatment cost and in special cases, the mode of traveling and escorts.
2. Administrative departments will henceforth be competent to sanction the final treatment cost subject to the following conditions:-

a) That, the final cost of treatment does not exceed the recommended amount for treatment.

b) That, the mode of travel should be as per the eligibility, or as recommended by Health Department for onward journey and by Referral Hospital for return journey.

c) That, the number of escorts, should not be more than recommendation by Health Department.

d) That, the items of treatment in the final bill should conform to the admissible list.

3. The referral cases to the Hospitals not recognized by the Health Department will require prior approval of Health Department.

4. In cases where treatment in a recognized Hospital has taken place without prior approval because of a medical emergency, ex-post facto approval of Health Department will be obtained for which justification necessitating emergency treatment would need to be spelt out.

5. The final bill of treatment is required to be presented alongwith duly filled format at Annexure - I.

6. The employee seeking reference for treatment of his/her parent/child is required to submit a declaration as per format in Annexure-II to the Medical Specialist concerned.

7. The aforestated provisions will apply to all referral cases of all Government employees both within and outside the State.